

RIVERSIDE UNIFIED SCHOOL DISTRICT COVID-19 EMPLOYEE LEAVE CHART

EMPLOYEE IS	Employee Tested COVID-	Employee Medically	Employee Self-	Employee Self-	Employee Medically	Employee Caring for	Employee Unable to Work	Employee Feels Unsafe
Emergency / Paid Sick	YES	YES	NO	NO	NO	YES, if Doctor's Note	YES, if Declaration	NO
District Sick Leave	YES	YES	YES, Doctor's Note	YES, Doctor's Note	YES, Doctor's Note	YES	NO	NO
Personal Necessity	YES	YES	YES	NO	NO	YES	YES	NO
Extended Sick Leave	YES	YES	NO	NO	NO	NO	NO	NO
Emergency FMLA	YES, if employee meets	YES, if employee meets	MAYBE, if employee meets	NO	NO	YES, if employee meets	YES	MAYBE, if employee meets
Vacation (if	YES	YES	YES	YES	YES	YES	YES	NO
Compensatory Time	YES	YES	YES	YES	YES	YES	YES	NO
Subject to	NO	NO	NO	NO	NO	NO	NO	YES

Questions?
 *All doctor's notes should go to the Personnel Department
 *Point-of-contact for leaves of absence, emergency paid sick leave, and emergency FMLA - Brittany Manylka, Human Resources Technician (bmanylka@riversideunified.org or (951) 788-7135
 * Leaves as defined in the CBA are still in place this chart is to define the additional leave related to COVID-19 leaves